TURBO POLAND LTD SP. Z O.O.

Na Ostrowiu 1 str., Bld. 519A 80-958 Gdańsk, Poland VAT: PL 2040000881 Tel/Fax: +48 58 307 24 20

Tel/Fax: +48 58 307 24 20 E-mail: office@turbo-poland.pl

Bank: ING BANK Slaski BIC/SWIFT Code: INGBPLPW

EUR ACC.NO.: PL 92 1050 1764 1000 0023 2160 6002



Gdansk,16.05.2018

Dear Customers & Business Partners

We hereby inform that due to the proceeding on 25th May 2018 of General Data Protection Regulation (GDPR), passed by the European Parliament and Council in April 2016, setting legal framework for collecting and processing personal information of individuals within European Union (EU), we're providing you a few important information about personal data administration clause.

"Turbo Poland Ltd" Sp. Z o.o. in the mutual business relations is processing personal data provided by our customers and partners, which might concern representatives, owners & employees.

1. Personal data is administered by

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80-958 Gdańsk, Poland

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- 2. Data provided by your side is processed with the aim in effecting commercial agreements, financial settlements, claim processing, marketing efforts.
- 3. Your data was obtained from you directly or through public sources / data bases.
- 4. Your data can be processed by authorised personnel in our company with the aim in executing orders, providing information to insurance companies, banks, debt recovery companies, audit and accounting entities, Tax Offices, legal counsels, which, according to applicable laws, might demand this data.
- 5. Your data is processed and secured by use of appropriate technical and organizational measures, resulting in adequate degree of security mitigating the risk involved in data processing.

- 6. Administrator will process your data throughout the cooperation period and as long as it's allowed by applicable law and legally justified best interest of our company.
- 7. You have the right to lodge a complaint about data protection to statutory Supervisory Authority Inspector General for the Protection of Personal Data.
- 8. Concerning above you can contact us by post on the address: Na Ostrowiu 1 str., Bld. 519A, 80-958 Gdańsk, Poland

Or by email: office@turbo-poland.pl

Kind Regards,

Apostolos Archontakis President of Turbo Poland Ltd. Sp z o.o.